



PERSONNEL AND
READINESS

OFFICE OF THE UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

MAY 21 2019

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
CHIEF OF THE NATIONAL GUARD BUREAU
COMMANDANT OF THE COAST GUARD
ASSISTANT SECRETARY OF DEFENSE FOR LEGISLATIVE
AFFAIRS
ASSISTANT TO THE SECRETARY OF DEFENSE FOR PUBLIC
AFFAIRS
SPECIAL ASSISTANT TO THE SECRETARY OF DEFENSE,
WHITE HOUSE LIAISON OFFICE

SUBJECT: Nominations for Appointment to the Defense Advisory Committee on Women in the Services

The Defense Advisory Committee on Women in the Services (DACOWITS), established in 1951, is an independent advisory committee that provides the Secretary of Defense with advice and recommendations on matters and policies relating to women in the Armed Forces.

Committee members serve as special government employees, not as official representatives of any group or organization with which they may be affiliated. Members include prominent civilian women and men from academia, industry, public service, and other professions. Selection is on the basis of experience in the military or with women-related workforce issues. Members are selected for a 4-year term, serve without compensation, and perform a variety of duties, including visiting military installations annually, conducting a review and evaluation of current research on military women, and developing an annual report with recommendations on these issues for the Secretary of Defense. There are four positions to be filled in 2019.

I am soliciting nominations for appointment to DACOWITS, and request you submit one or more nominees for consideration. Nomination packages should include the individual's resume, headshot, and biography outlining his or her professional background and qualifications. Please forward your electronic nomination(s) directly to the DACOWITS office via email to jessica.c.myers4.civ@mail.mil no later than July 19, 2019. Should you have any questions, please do not hesitate to contact Colonel Toya Davis, DACOWITS Military Director, who may be reached at (703) 697-2122.

A handwritten signature in blue ink that reads "James N. Stewart".

James N. Stewart
Assistant Secretary of Defense for Manpower
and Reserve Affairs, Performing the Duties
of the Under Secretary of Defense for
Personnel and Readiness